

Vehicle accident checklist:

Initial actions:

- Stopped in a safe location
- Engine off and key removed
- Hazard lights on
- Checked for any injuries
- Left the vehicle and got to a safe location

Once out of the vehicle:

- Police contacted if needed
- Information exchanged with any other vehicle
- Information of witnesses taken
- Photos of scene taken
- Photos of your vehicle taken
- Photos of any other vehicle or property damage taken
- Photos of any injuries taken
- Notes of scene made
- Breakdown assistance called if required
- Insurer notified



Notes at scene:

Date and time:

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Weather conditions:

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Road conditions:

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Other vehicles involved:

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Vehicle positions:

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Damage to any vehicles and property:

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Injuries sustained:

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Other notes:

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Driver name:

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Driver contact number and address:

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Vehicle registration:

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Vehicle make and model:

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Insurance details:

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Witness name:

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Witness contact number:

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Witness name:

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Witness contact number:

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Witness name:

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Witness contact number:

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Fill in your details below then give to the other driver:

Driver name:

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Driver contact number and address:

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Vehicle registration:

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Vehicle make and model:

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Insurance details:

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